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Field Operating Ofc Of Ofc Of Secretary Of Army

Job Title:Civil Engineer (Recent Graduate)

Department:Department of the Army

Agency:Field Operating Offices of the Office of the Secretary of the Army

Job Announcement Number:NCAT143755241240970PR

SALARY RANGE: \$44,615.00 to \$54,911.00 / Per Year

OPEN PERIOD: Thursday, October 23, 2014 to Saturday, November 8, 2014

SERIES & GRADE: GS-0810-07

POSITION INFORMATION: Full Time - Recent Graduates

PROMOTION POTENTIAL:

11

DUTY LOCATIONS: 1 vacancy in the following location:
Pittsburgh, PA [View Map](#)

WHO MAY APPLY: Student/Internship Program Eligibles

SECURITY CLEARANCE: Not Applicable

SUPERVISORY STATUS: No

JOB SUMMARY:

Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

About the Position:

This position is part of the Army Civilian Training, Education, and Development System (ACTEDS) and

is a CIVILIAN position with the Department of Army. The incumbent will serve as a Civil Engineer trainee with the United States Army Corps of Engineers (USACE).

- This is a Career Program (CP) #18 position.
- Position(s) will be filled under the Department of the Army Recent Graduates Program.

Click [here](#) for more information on Pathways program participants.

The Department of the Army Recent Graduates Program affords developmental experiences in the Department of Army intended to promote possible careers in the civil service to individuals who have recently graduated from qualifying educational institutions or programs. Successful applicants are placed in a dynamic, developmental program with the potential to lead to a civil service career in the Federal Government.

After Program completion, Department of the Army Recent Graduates MAY be converted to a permanent position.

To be eligible for conversion to a permanent or term position, Recent Graduates must:

- Successfully complete at least 1-year of continuous service in addition to all requirements of the Program.
- Demonstrate successful job performance.
- Meet the Office of Personnel Management's qualifications for the position to which the Recent Graduate will be converted

To learn more, please visit: <http://www.opm.gov/HiringReform/Pathways/program/graduates/>

Department of the Army Recent Graduates Program Eligibles

Positions are open to:

- Recent graduates who have completed, within the previous two years (or will complete by December 2014), a qualifying associates, bachelors, masters, professional, doctorate, vocational or technical degree or certificate from a qualifying educational institution.
- Veterans unable to apply within two years of receiving their degree, due to military service obligation, have as much as six years after degree completion to apply.

TRAVEL REQUIRED

- Occasional Travel

- Up to 25% business travel required.

RELOCATION AUTHORIZED

- Yes
- Payment of moving expenses is authorized subject to the provisions of the Joint Travel Regulations.

KEY REQUIREMENTS

- Must sign a mobility agreement if selected.
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DUTIES:

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As a Civil Engineer (Intern), you will be responsible for, but not limited to, the following duties:

- Assist in the design and construction of civil engineering structures or systems using established criteria or specifications.
- Monitor civil engineering projects and resources.
- Identify civil engineering problems and recommend corrective action.
- Review technical civil engineering project design documents and submittals.

Incumbent works under closer supervision and works in a developmental capacity performing assignments and completing training, both of which are aimed in preparing the incumbent to gain the knowledge and skills necessary to perform the duties outlined in the aforementioned job description. The incumbent receives progressively more responsible assignments as experience and training are received to the next higher level position.

QUALIFICATIONS REQUIRED:

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Basic Qualification Requirements:

A. **Degree:** professional engineering. To be acceptable, the curriculum must:

- (1) be in a school of engineering with at least one curriculum accredited by the Accreditation Board for Engineering and Technology (ABET) as a professional engineering curriculum; or
- (2) include differential and integral calculus and courses (more advanced than first-year physics and

chemistry) in five of the following seven areas of engineering science or physics: (a) statics, dynamics; (b) strength of materials (stress-strain relationships); (c) fluid mechanics, hydraulics; (d) thermodynamics; (e) electrical fields and circuits; (f) nature and properties of materials (relating particle and aggregate structure to properties); and (g) any other comparable area of fundamental engineering science or physics, such as optics, heat transfer, soil mechanics, or electronics.

OR

B. Combination of education and experience -- college-level education, training, and/or technical experience that furnished (1) a thorough knowledge of the physical and mathematical sciences underlying professional engineering, and (2) a good understanding, both theoretical and practical, of the engineering sciences and techniques and their applications to one of the branches of engineering. The adequacy of such background must be demonstrated by one of the following:

1) Professional registration -- Current registration as a professional engineer by any State, the District of Columbia, Guam, or Puerto Rico. Absent other means of qualifying under this standard, those applicants who achieved such registration by means other than written test (e.g., State grandfather or eminence provisions) are eligible only for positions that are within or closely related to the specialty field of their registration. For example, an applicant who attains registration through a State Board's eminence provision as a manufacturing engineer typically would be rated eligible only for manufacturing engineering positions.

2) Written Test -- Evidence of having successfully passed the Engineer-in-Training (EIT) examination, or the written test required for professional registration, which is administered by the Boards of Engineering Examiners in the various States, the District of Columbia, Guam, and Puerto Rico.

Applicants who have passed the EIT examination and have completed all the requirements for either (a) a bachelor's degree in engineering technology (BET) from an accredited college or university that included 60 semester hours of courses in the physical, mathematical, and engineering sciences, or (b) a BET from a program accredited by the Accreditation Board for Engineering and Technology (ABET) may be rated eligible for certain engineering positions at GS-5. Eligibility is limited to positions that are within or closely related to the specialty field of the engineering technology program. Applicants for positions that involve highly technical research, development, or similar functions requiring an advanced level of competence in basic science must meet the basic requirements in paragraph A.

Because of the diversity in kind and quality of BET programs, graduates of other BET programs are required to complete at least 1 year of additional education or highly technical work experience of such nature as to provide reasonable assurance of the possession of the knowledge, skills, and

abilities required for professional engineering competence. The adequacy of this background must be demonstrated by passing the EIT examination.

3) Specified academic courses -- Successful completion of at least 60 semester hours of courses in the physical, mathematical, and engineering sciences and in engineering that included the courses specified in the basic requirements. The courses must be fully acceptable toward meeting the requirements of a professional engineering curriculum as described in paragraph A.

4) Related curriculum -- Successful completion of a curriculum leading to a bachelor's degree in engineering technology or in an appropriate professional field, e.g., physics, chemistry, architecture, computer science, mathematics, hydrology, or geology, may be accepted in lieu of a degree in engineering, provided the applicant has had at least 1 year of professional engineering experience acquired under professional engineering supervision and guidance. Ordinarily there should be either an established plan of intensive training to develop professional engineering competence, or several years of prior professional engineering-type experience, e.g., in interdisciplinary positions. (Documentation showing engineering experience was professional and was acquired under professional engineering supervision must be submitted at the time of application.)

AND

In addition to meeting the basic qualification requirements above, one of the following is also REQUIRED for the GS-07 Level:

a. One year of specialized experience equivalent to GS-05 grade level work in the Federal service which includes assisting in the design and construction of civil engineering structures or systems using established criteria or specifications; or, monitoring civil engineering projects and resources; or, identifying civil engineering problems and recommending corrective action. Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; student; social). You will receive credit for all qualifying experience, including volunteer experience (please be sure to include number of hours worked for each experience listed on your resume).

b. Successful completion of at least one full year of graduate-level education that would have equipped the candidate with the knowledge, skills and abilities to perform the work of the position. One year of graduate coursework is 18 semester hours or 27 quarter hours.

c. If you have some, but not all, of the specialized experience or education described above, you may still qualify by combining the amount of creditable experience and graduate education that you possess. To compute the percentage, divide your total months of qualifying experience by 12. Then divide your semester hours of graduate education by 18. Add the two percentages. The total percentage must equal at least 100% to qualify.

d. Successful completion of a 5-year program of study (i.e., one designed to be completed in no less than 5 years) of at least 160 semester hours leading to a bachelor's degree in engineering in an ABET accredited college or university.

e. Superior academic achievement (S.A.A) in an undergraduate professional engineering curriculum. To qualify for superior academic achievement, you must have one of the following:

1. A standing in the upper third of your graduating class in the college, university, or major subdivision.

2. A grade point average of "B" (3.0 on a 4.0 scale) or its equivalent for (a) all courses completed; or (b) courses completed during the last two years of the curriculum.

3. A grade point average of "B+" (3.5 on a 4.0 scale) or its equivalent based on (a) the average of the required courses completed in the major field; or (b) the required courses in the major field completed during the final 2 years of the curriculum.

4. Election to membership in one of the national honorary societies (other than freshman societies) that meets the requirements of the Association of College of Honor Societies.

Grade point averages should be rounded to one decimal point. For example, 2.95 is rounded to 3.0, and 2.94 is rounded to 2.9.

NOTE: If more than 10 percent of your undergraduate course work (credit hours) was taken on a pass/fail or similar basis, your S.A.A. claim must be based on class standing or membership in an honor society and you must provide evidence of your class standing or honor society membership with your application.

- Only degrees from an accredited college or university recognized by the Department of Education are acceptable to meet positive education requirements or to substitute education for experience.

- Foreign education must be evaluated for U.S. equivalency in order to be considered for this position. You must include documentation to support U.S. equivalency.

You will be evaluated on the basis of your level of competency (knowledge, skills, abilities) in the following areas: Knowledge of Civil Engineering Principles and Practices

- Skill in Oral and Written Communication
- Ability to Work as Part of a Team

Other Requirements: Click [here](#) for expanded definitions.

- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- You will be required to provide proof of U.S. Citizenship.
- One year trial/probationary period may be required.
- Direct Deposit of Pay is Required.
- Must sign a mobility agreement if selected.
- Personnel security investigation required.
- If selected, official college or university transcripts must be submitted. However, unofficial transcripts must be submitted at the time of application.
- Recent Graduates must sign a Participant Agreement with the Agency.

HOW YOU WILL BE EVALUATED:

Your [application package](#) (resume, supporting documents, and responses to the questionnaire) will be used to determine your eligibility, qualifications, and quality ranking for this position. Please follow all instructions carefully. Errors or omissions may affect your rating or consideration for employment.

Basis for Rating: Qualified candidates will be assigned to one of three quality categories: Best Qualified, Highly Qualified and Qualified. Veteran preference eligibles are listed ahead of non-preference eligibles within each quality category.

- Best Qualified. Candidates in this category possess exceptional skills and experience to exceed well above the minimum requirements for the announced position.
- Highly Qualified. Candidates in this category possess good skills and experience above the minimum requirements for the announced position.
- Qualified. Candidates in this category meet the minimum experience requirements for the announced position.

Interagency Career Transition Assistance Program (ICTAP). If you are a Federal employee in the competitive service and your agency has notified you in writing that you are a displaced employee eligible for ICTAP consideration, you may receive selection priority. See [Interagency Career Transition Assistance Program \(ICTAP\)](#) for more information. Additional information about the program is on [OPM's Career Transition Resources website](#).

BENEFITS:

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The Department of Defense offers an excellent benefits program. In addition to your take-home pay, your comprehensive compensation/benefits package will include most of the benefits described in [the USAJOBS Resource Center](#).

OTHER INFORMATION:

- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
 - If you have retired from federal service and you are interested in employment as a reemployed annuitant, see the information in the [Reemployed Annuitant](#) information sheet.
 - Multiple positions may be filled from this announcement.
 - Noncompetitive promotion potential to target grade. This recruitment provides promotion opportunity to the target grade of the position without further competition when selectee is eligible and recommended by management.
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HOW TO APPLY:

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To apply for this position, you must complete the online questionnaire and submit the documentation specified in the **Required Documents** section below.

The complete application package must be submitted by 11:59 PM (EST) on Saturday, November 01, 2014 to receive consideration.

- To begin, click Apply Online to create a USAJOBS account or log in to your existing account. Follow the prompts to select your USAJOBS resume and/or other supporting documents and complete the occupational questionnaire.
- Click the Submit My Answers button to submit your application package.
- It is your responsibility to ensure your responses and appropriate documentation is submitted prior to the closing date.
- To verify your application is complete, log into [your USAJOBS account](#), select the Application Status link and then select the more information link for this position. The Details page will display the status of your application, the documentation received and processed, and any correspondence the agency has sent related to this application. Your uploaded documents may take several hours to clear the virus scan process.
- To return to an incomplete application, log into [your USAJOBS account](#) and click Update Application in the vacancy announcement. **You must re-select your resume and/or other documents from your USAJOBS account or your application will be incomplete.**
- It is your responsibility to verify that information entered, uploaded, or faxed (i.e., resume) is complete, accurate, and submitted by the closing date. Uploaded documents may take up to one hour to clear the virus scan. Faxed documents must be completely transmitted by 11:59p.m. Eastern Standard Time on the closing date of the announcement.

The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Your requests for reasonable accommodation will be addressed on a case-by-case basis.

REQUIRED DOCUMENTS:

The documents you are required to submit vary based on whether or not you are eligible for preference in federal employment. A complete description of preference categories and the associated required documents is in the [Applicant Checklist \(External\)](#).

As described above, your complete application includes your resume, your responses to the online questionnaire, and documents which prove your eligibility to apply. **If you fail to provide these documents, you will be marked as having an incomplete application package and you will not be considered any further.**

Your resume:

- Your resume may be submitted in any format.
- If you submit more than one copy of your resume, only the most recent version will be reviewed. The latest timestamp will be used to determine which version of your resume is "most recent." It is your responsibility to check the status and timestamp of all documents you submit as part of your application.
- If your resume includes a photograph or other inappropriate material or content, it will not be used to make eligibility and qualification determinations and you may not be considered for this vacancy.
- For qualifications determinations your resume must contain hours worked per week and the dates of employment (i.e., HRS per week and month/year to month/year or month/year to present). If your resume does not contain this information, your application will be marked as incomplete and you will not receive consideration for this position.

Transcripts: You MUST submit all your unofficial college transcripts with your application to include transfer courses and grades to calculate GPA, along with your graduation date. If you have graduated within the past 30 days, or will be graduating by December 2014, and your transcripts have not yet been updated to include your graduation date, you must also include your graduation date, to include both month and year, on your resume, or provide a letter from your college or university with your graduation date. Applicants who fail to provide transcripts AND degree completion information (if degree date is not yet shown on the transcripts) will be marked as insufficient and will not receive consideration for this position. See: [Transcripts and Licenses](#)

If you are unable to apply online or unable to upload your supporting documents follow the directions located at: [Faxing Applications and Documents](#) The Vacancy ID is 1240970. You will need the questionnaire, [View Occupational Questionnaire](#), to complete your faxed application

NOTE: Documents submitted as part of the application package, to include supplemental documents, may be shared beyond the Human Resources Office. Some supplemental documents such as military orders and marriage certificates may contain personal information for someone other than you. You may sanitize these documents to remove another person's personal information before you submit your application. You may be asked to provide an un-sanitized version of the documents if you are selected to confirm your eligibility.

AGENCY CONTACT INFO:

Central Resume Processing Center

Phone: (410)306-0137

Email: USARMY.APG.CHRA-NE.MBX.APPLICANTHELP@MAIL.MIL

Agency Information:

DA NCR

DO NOT MAIL

1 Rock Island Arsenal

Rock Island, IL

61299

USA

WHAT TO EXPECT NEXT:

If you provided an email address, you will receive an email message acknowledging receipt of your application. Your application package will be used to determine your eligibility, qualifications, and quality ranking for this position.

If you are determined to be ineligible or not qualified, your application will receive no further consideration.

The documents you submit must support your responses to the online questionnaire. If your application contradicts or does not support your questionnaire responses, you will receive a rating of "not qualified" or "incomplete application" and you will not receive further consideration for this job.

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[EEO Policy Statement](#) | [Reasonable Accommodation Policy Statement](#) | [Veterans Information](#) | [Legal and Regulatory Guidance](#)

Agency Contact Info

Job Announcement Number:

NCAT143755241240970PR

Control Number:

384253700

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This is a United States [Office of Personnel Management](#) website.

USAJOBS is the Federal Government's official one-stop source for federal jobs and employment information.